

Scagglethorpe Parish Council

Minutes of the Parish Council Meeting held on

Tuesday 19th May 2020 at 7.00pm

using the Zoom video conferencing facility

1. Election of Chairman

Councillor Paul Douthwaite was proposed, seconded and re-elected as Chairman for another year.

2. Appologies for absence/Councillors present

Appologies were received and accepted from Councillor Maureen Danby-Smith.

Present: Councillors Paul Douthwaite, Nancy Wilson, Sheila Cook, John Smyth(JS), Lee Walker(LW), Janet Bates. Also present David Sonley(DS), Clerk. This Zoom meeting had been advertised to the public, but none were present.

3. Minutes of the last meeting

The minutes of the last meeting were accepted as a true record and would be passed to the chairman for signing after the meeting.

4. Matters arising from the minutes

- 4.1 Housing Development at Manor Farm(3.1). Engagement with Scagglethorpe residents regarding the community grant had been postponed as we had not had an Open Meeting this year to discuss it as intended. It was also believed that the housing development had been delayed, and that the money would not be released in any case until half the houses were built.
- 4.2 Electric Lighting Contract(9.) This had now been transferred from Npower and had been added to NYCC's lighting contract. They will invoice us annually.
- 4.3 Vehicle Activated Sign. We had been awarded a £200 grant towards the £500 + VAT cost of the pole. No further information had been received regarding the installation of the pole or implementation of the equipment.
- 4.4 Posts to be erected on the pavement in the lower village.(12.) A meeting has been arranged between NYCC, DS, LW and JS this coming Thursday (21st May). The outcome will be communicated to all the Councillors.

5. Finances and end of year accounting

- 5.1 Bank Reconciliation Statement and accounts. The latest bank reconciliation statement had been circulated to Councillors. The Clerk confirmed that we had already received the first installment of the precept from RDC. There were no further questions on the accounts.
- 5.2 To certify Scagglethorpe Parish Council as exempt from external audit. It was suggested that if the Community Grant of £21,000 for the Manor Farm housing

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development was included in the accounts then we may not be able to certify exemption next year.

RESOLVED that this Parish Council is exempt from external audit for the year 2019/20 as its annual turn-over does not exceed £25,000.

5.3 To note the annual internal audit report

RESOLVED that Annual Internal Audit Report for 2019/20 included at page 4 of the Annual Governance and Accountability Return 2019/20 be noted.

5.4 To approve Section 1 of the AGAR report - Annual Governance Statement

RESOLVED that this Parish Council approves Section 1 Annual Governance Statement for the Annual Governance and Accountability Return 2019/20.

5.5 To approve Section 2 of the AGAR report– Accounting Statements

RESOLVED that this Parish Council approves Section 2 - Accounting Statements for the Annual Governance and Accountability Return 2019/2020

5.6 To approve the publication of documents required by Accounts and Audit Regulations 2015

RESOLVED that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities, this Parish Council will publish the following documents on a public website:

- Certificate of Exemption,
- Annual Internal Audit Report 2019/20,
- Section 1 – Annual Governance Statement 2019/20,
- Section 2 – Accounting Statements 2019/20, page 6
- Analysis of variances
- Bank Reconciliation to 31 March 2020
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015

5.7 To Approve the Clerk's wages for the year 2019/20.

The Clerk submitted his annual time sheet and this was approved by the Councillors.

6. Date of next meeting

Tuesday 11th August at 7.30pm in the Village Hall (Subject to there being no social distancing requirements)

Signed by the Chairman of the August 2020 Parish Council Meeting, but after the meeting which was held remotely using the Zoom Conferencing Facility

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